



The Bhagirathi Cooperative Milk Producers' Union Limited
(A Govt. of West Bengal Project)

BU/DAIRY/PKGMS/1236

June 25, 2019

NOTICE INVITING OFFLINE TENDER

Name of the work: Procurement and Installation and Commissioning of Automatic Ghee filling Machine

Offline tenders are invited by The Bhagirathi Cooperative Milk Producers' Union Limited in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and sufficient experience in Supply and Installation of Automatic Ghee filling Machine and technical credential on execution of similar nature of work.

Scope of Work:

SI No.	Description Goods	Specifications
01	Procurement Installation and Commissioning of Automatic Ghee filling Machine	As prescribed in Annexure A

Time line for tender:

PARTICULAR	DATE & TIME
Date of Publication of NIT	24/06/2019 at 03:00 pm
Tender submission start date & time	24/06/2019 at 03:00 pm
Pre-bid meeting in the office of the Managing Director BCMPUL	27/06/2019 at 11:00 am
Last date & time of submission of Technical Bid and Financial Bid	05/07/2019 at 03:00 pm
Date & Time of opening of Technical Bid in the office of the Managing Director BCMPUL	08/07/2019 at 03:00 pm
Date & Time of opening of financial Bid in the office of the Managing Director BCMPUL	To be notified later

Estimate of the Work: NIL. Rate should be quoted by the bidder depending upon the prevailing market rate.

Eligibility Criteria & Mandatory Documents:

Experience: Bidder should have at least 3 (three) years of experience in Supply Installation and Commissioning of Automatic Ghee filling Machines. Work Order or Work Completion certificate/Work Order from a competent authority should be submitted in support of the claim.

Statutory documents:

1. Bidder shall submit latest GST Registration
2. Copy of valid PAN.
3. Catalogue of the item mentioning make and model
4. Work Completion Certificate (if any)

All the above-mentioned criteria and documents are mandatory and if the bidder fails to submit any of them, their bid will summarily be rejected.

Submission of bids: The bids will be submitted in offline mode.

Technical bid submission:

All the mandatory documents namely

1. Work completion certificate/Work Order from competent authority.
2. GST Registration
3. Copy of valid PAN
4. Catalogue of the item mentioning make and model

Shall be placed in a sealed cover having written on top “**Bid for Supply Installation and Commissioning of Automatic Ghee filling Machine**”

Financial Bid Submission:

The financial offer of the bidder shall be in the following format:

To

Managing Director
Office of the Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Sub: Financial Offer

Sir,

I beg to submit that I agree with all the terms and conditions mentioned in the NIT No.....
Dated and submitting my Financial Offer of Rs. For **Supply and Installation of Automatic Ghee filling Machine** My financial offer includes all the taxes and levies loading and unloading charges, installation, commissioning and other incidental charges FOR BCMPUL.

You are requested to kindly accept my financial offer

Yours faithfully

[Name of the Bidder]

Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as “**BID for Supply Installation and Commissioning of Automatic Ghee filling Machine**”.

The bid shall be submitted in The Bhagirathi Cooperative Milk Producers' Union Limited.

Validity of the bid: The bid once submitted will be valid for 90 days.

Delivery & Installation Schedule: The selected bidder must supply install and commission the item within 20 days from the date of issuing Purchase Order.

Other Terms & Conditions:

1. No cost escalation after receiving of bids shall be entertained.
2. Subletting of work is not allowed.
3. Liquidated damage of 0.5% per day with a maximum of 10% on the Total value of Purchase Order shall be imposed if there is any delay in supply of goods and the resultant amount shall be deducted from the Security deposit and the Bill.
4. Installation and Commissioning and Trial run shall be in the scope of the bidder.
5. Payment Terms:

- 50 % payment shall be released after receiving the goods in good condition along with three (3) copies of Invoice and guarantee/warranty papers and operation manual.
 - 40% payment shall be released after successful installation, commissioning and trial run by the supplier or his authorized representatives duly certified by the officials of the Milk Union.
 - Remaining 10 % shall serve as performance bank guarantee and shall be released after 1 year of successful commissioning of the machine.
 - Payment shall not be released if there is a manufacturing defect in the material as a result of poor workmanship. If such situation occurs the supplied material shall be immediately replaced.
6. The Supplier must provide documents like operation brochure, guarantee/warranty papers during the time of supply of the equipment.
 7. The supplier or his authorized personnel shall fully explain the working principle of the machine to the operators in presence of the officials of the Milk Union.
 8. If there is any delay in supply of the material during the scheduled time after the Work Order has been given the contract shall be deemed to be cancelled.
 9. Annual Maintenance and Service contract must be included in the scope of work.
 10. Failure to submit the Technical bid documents shall lead rejection of the bid.

The bid inviting authority reserves the right to reject or cancel any bid or cancel the entire tender process at any point of time without assigning any reason whatsoever.

Sd/-

Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:

1. I/C Dairy (Office Copy)
2. MIS Officer for publication in Website (www.bhagirathimilk.com)
3. Office Notice Board
4. QC Lab

ANNEXURE-A

Technical Specification of Automatic Ghee filling Machine

Product: Ghee

Make: Any reputed make

Type: Mechanical Semi-Automatic table top device

Material: Stainless Steel 304

Dimension: 2.5ft * 2.5ft * 2ft

Output Capacity: 10-12 containers (1kg * 500gm) per minute

Output Capacity: 18-20 containers (200gm * 100gm) per minute

Packing Material: Virgin Food Grade HDPE Containers